Manual for “Call for” /Edit of application and Change Mobile number and email id

Process 1: “Call for”/Edit of application 2

Process 2: Change Mobile Number and Email address.....4

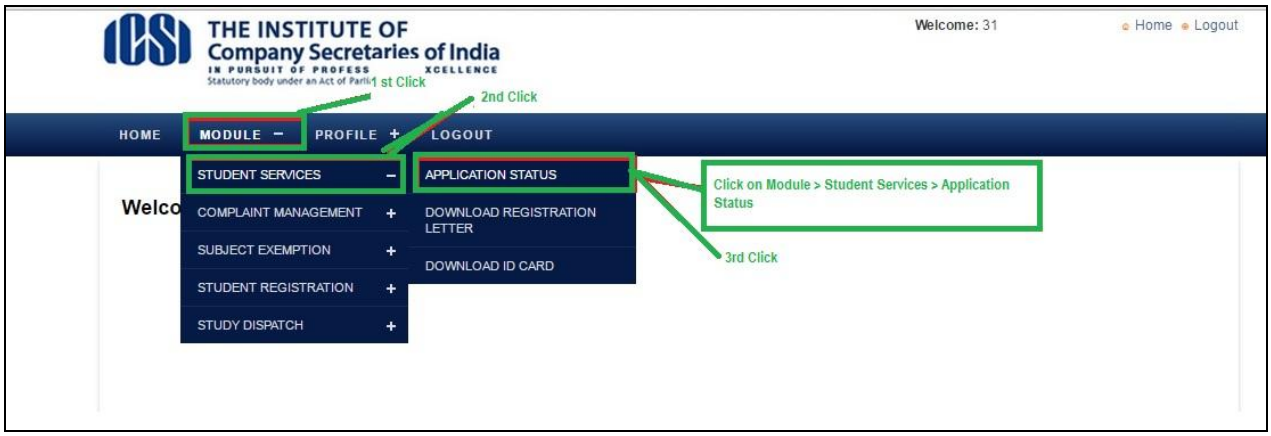
Process 3: Process to change correspondence /permanent address 5

Process 4: Change/Reset Password 6

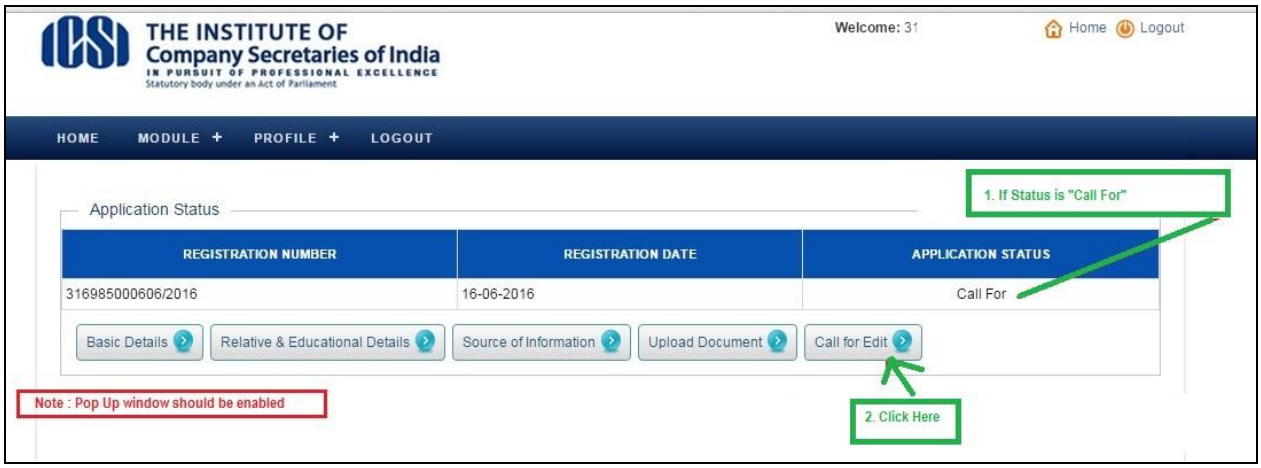
Process 1: "Call for"/Edit of application

Step 1: Log in with valid credentials on smash.icsi.in

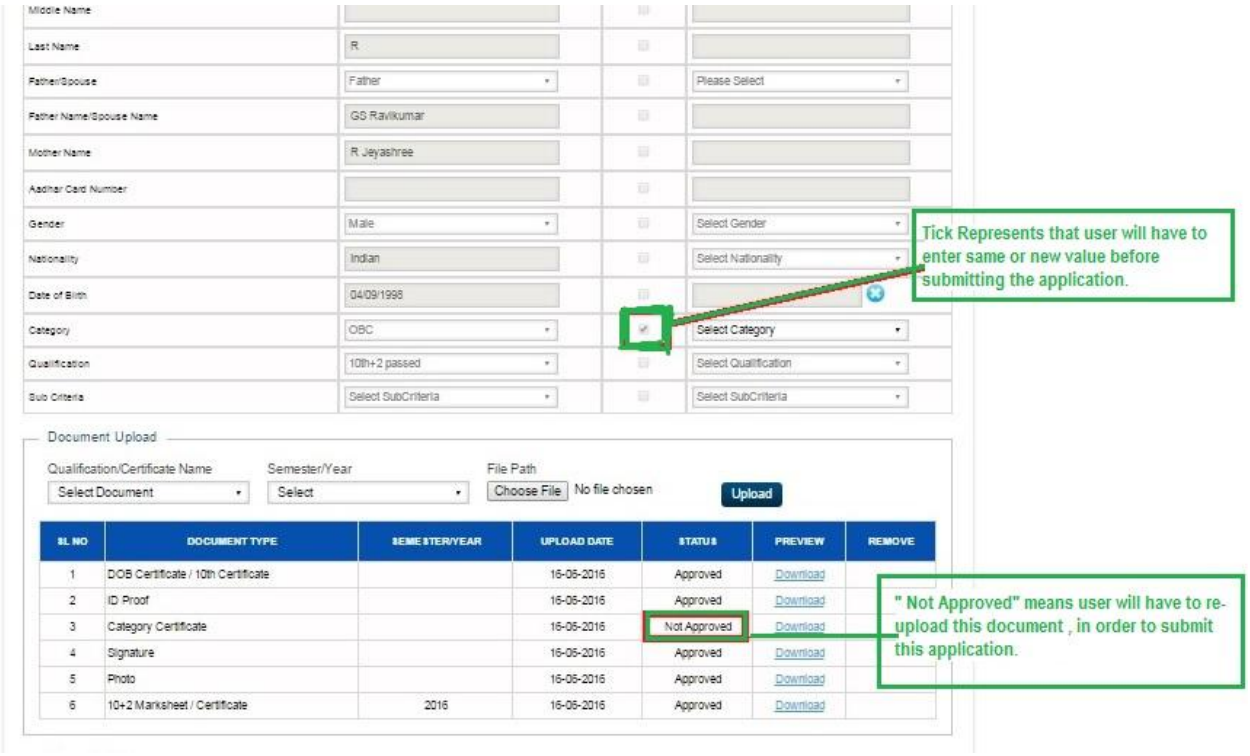
Step 2:

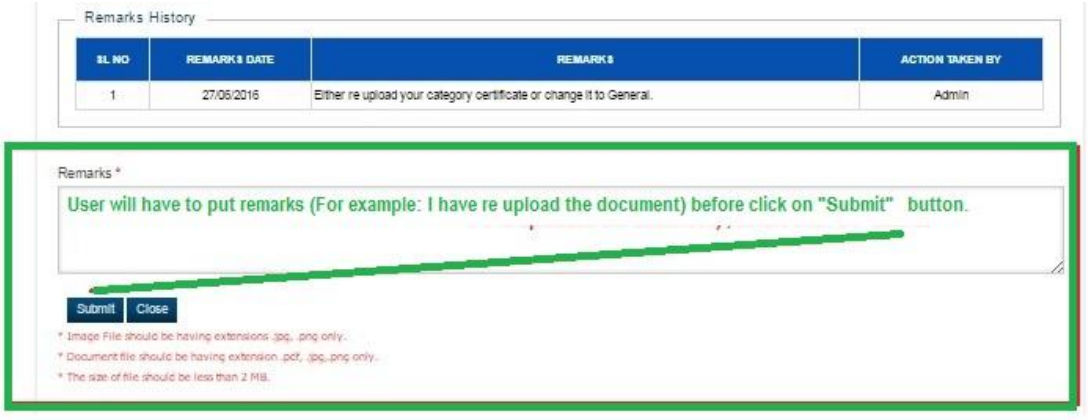


Step 3:

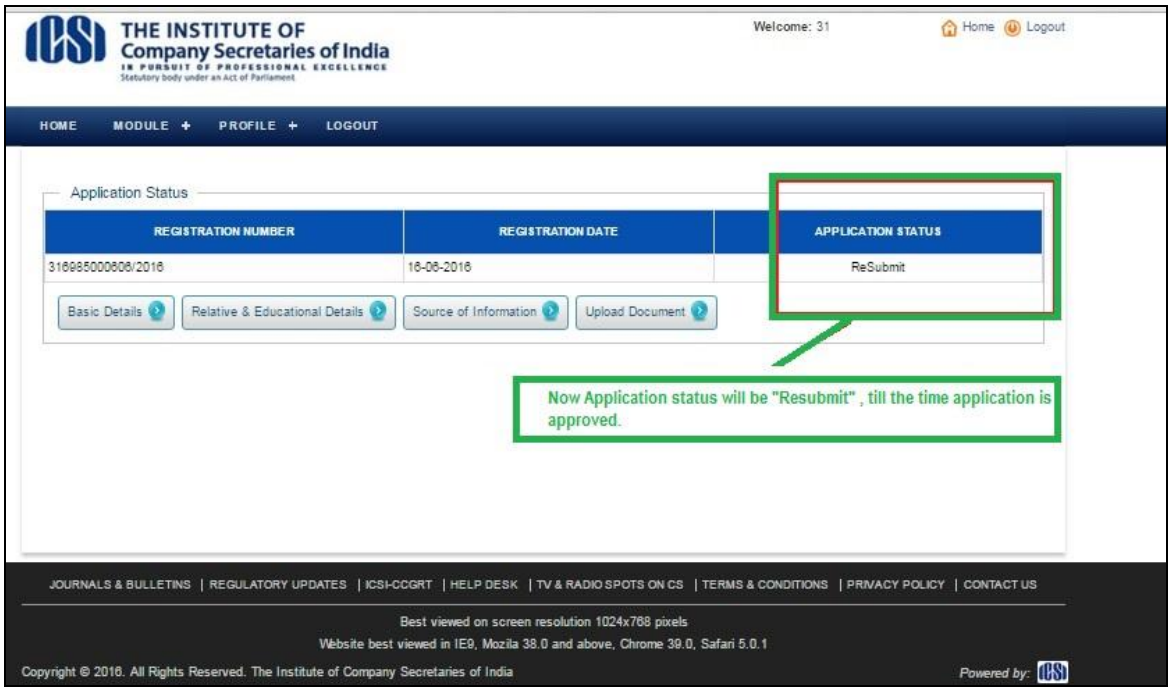


Step 4:


Middle Name
Last Name
R
Father/Spouse
Father
Please Select
Father Name/Spouse Name
GS Ravikumar
Mother Name
R Jeyashree
Aadhar Card Number
Gender
Male
Select Gender
Nationality
Indian
Select Nationality
Date of Birth
04/09/1998
Category
OBC
Select Category
Qualification
10th+2 passed
Select Qualification
Sub Criteria
Select SubCriteria
Select SubCriteria
Tick Represents that user will have to enter same or new value before submitting the application.
Document Upload
Qualification/Certificate Name
Select Document
Semester/Year
Select
File Path
Choose File
No file chosen
Upload
SL NO
DOCUMENT TYPE
SEMESTER/YEAR
UPLOAD DATE
STATUS
PREVIEW
REMOVE
1 DOB Certificate / 10th Certificate 16-06-2016 Approved Download
2 ID Proof 16-06-2016 Approved Download
3 Category Certificate 16-06-2016 Not Approved Download
4 Signature 16-06-2016 Approved Download
5 Photo 16-06-2016 Approved Download
6 10+2 Marksheet / Certificate 2016 16-06-2016 Approved Download
" Not Approved" means user will have to re-upload this document , in order to submit this application.

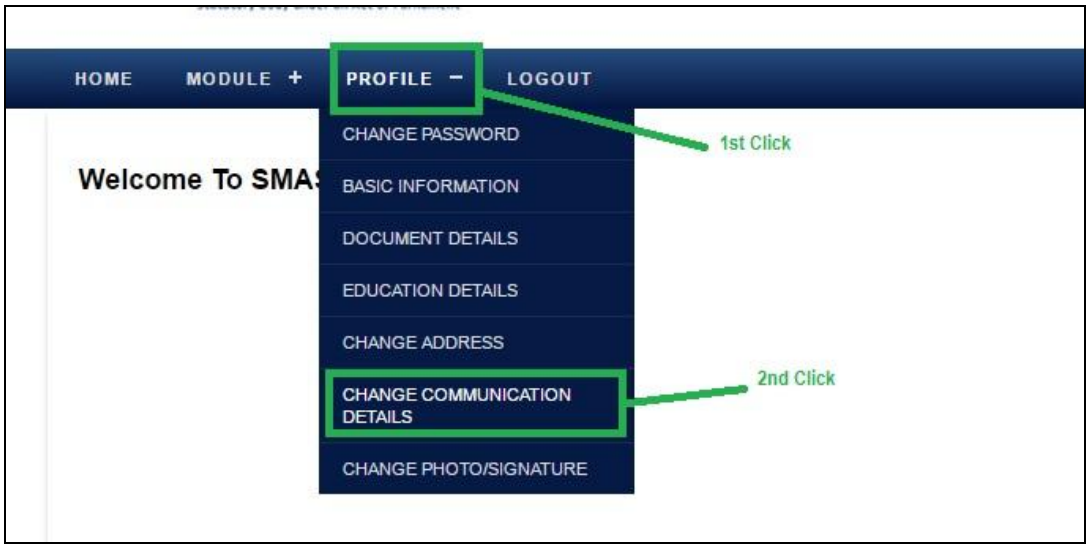

Remarks History
SL NO
REMARKS DATE
REMARKS
ACTION TAKEN BY
1 27/06/2016 Either re upload your category certificate or change it to General. Admin
Remarks *
User will have to put remarks (For example: I have re upload the document) before click on "Submit" button.
Submit
Close
* Image File should be having extensions .jpg, .png only.
* Document file should be having extension .pdf, .jpg,.png only.
* The size of file should be less than 2 MB.

Step 5:



Process 2: Change Mobile Number and Email address

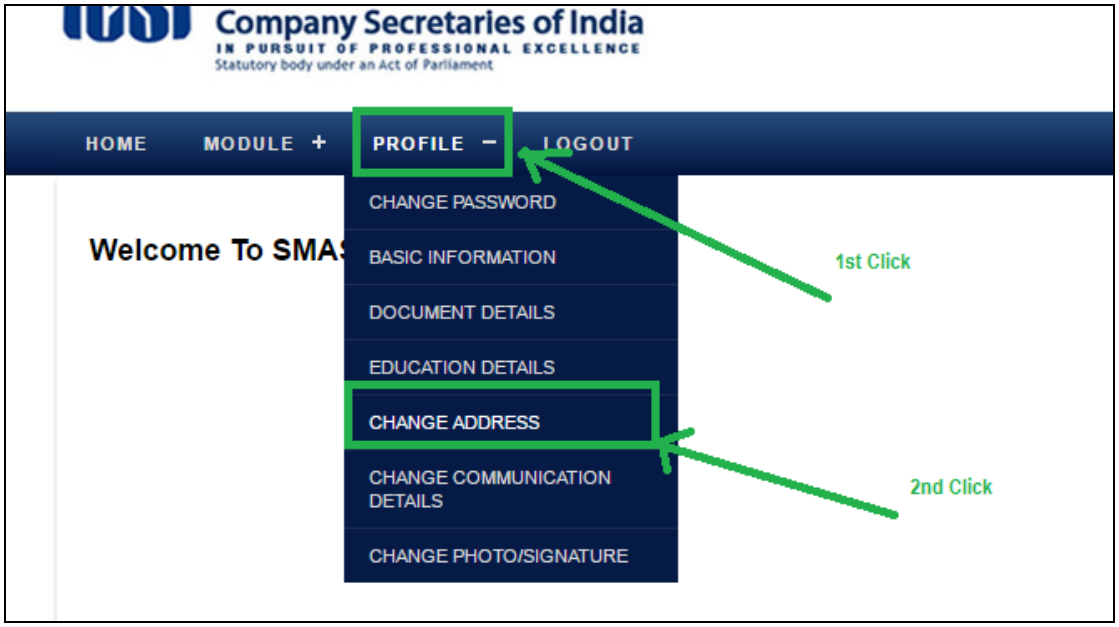
Step 1:



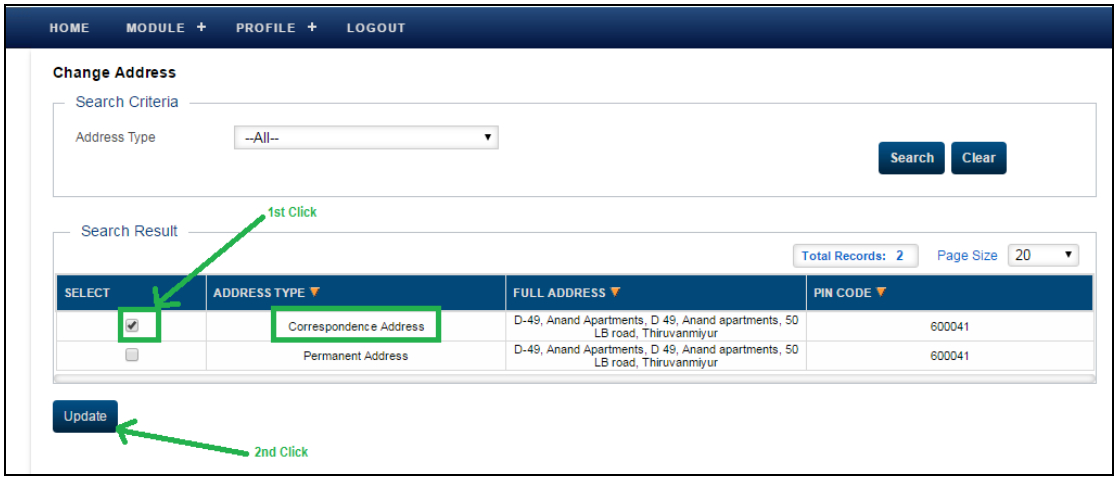
Step 2:

Process 3: Process to change correspondence /permanent address

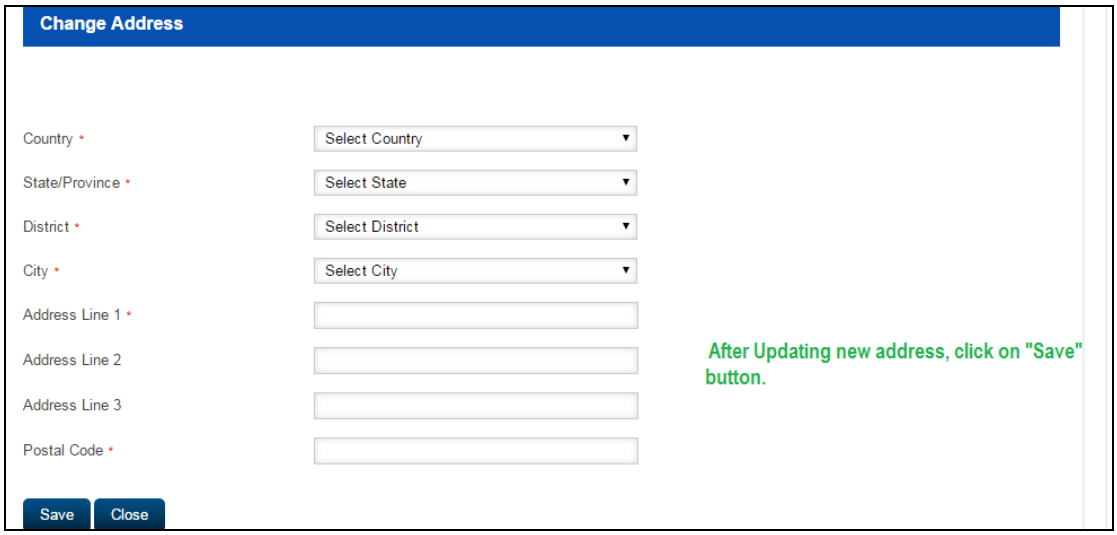
Step 1: After Log in



Step 2: To change Correspondence address



Step 3:



Note: Same process will be for changing permanent address.

Process 4: Change/Reset Password

Step 1: Log in with valid credentials on smash.icsi.in

Step 2: Click on Profile > Change Password

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HOME
MASTERS +
MODULE +
REPORTS +
PROFILE −
LOGOUT
Dashboard for ICSI
CHANGE PASSWORD

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Statutory body under an Act of Parliament
Change Password
Old Password*
New Password*
(Minimum 8 Characters)
Confirm Password*
(Minimum 8 Characters)
Submit
Reset
* Password need at least one Uppercase.
* Password need at least one Lowercase.
* Password need at least one Special Characters @ # ` ~ ! % ^ $ & * ( ) + - _ |.
* Password need at least one Number.